

COVID-19 EOP all-staff update October 15, 2020

Avow COVID Testing

COVID Testing at Avow is available weekly. Staff seeing patients in any nursing home will need to be tested for COVID-19 **every 7 days**, or more frequently based on the current Federal and State requirements. Avow weekly testing will occur on Tuesdays from 6:00 AM to 10:00 AM. You will receive communication from your supervisor if your testing schedule has changed. **All Avow employees requiring MONTHLY TESTING, please go through the drive thru Tuesday, October 20 from 6:00 AM to 10:00 AM.**

You may have received an email or voicemail from Advance Medical regarding an appointment. Please disregard this email and voicemail, they are auto-generated and not accurate. We are trying to correct this issue so that it does not continue.

Example content of one of these emails is below:

Advance Medical of Naples LLC

720 GOODLETTE RD N , STE 500,
NAPLES, FL 34102-5656

WE MISSED YOU!



We had an appointment scheduled for you on **Tuesday, 10/13/2020** and we missed seeing you. Your health and well-being are important to us.



Please call us at 239-566-7676 to reschedule.

Regards,
Advance Medical of Naples LLC,
239-566-7676

Please contact Employee Health for any questions.

Employee Health and Infection Control Updates:

Primary Employee Health Contact-- PLEASE NOTE CHANGES IN HOURS

During the day, Monday – Friday 7:30 AM to 4:00 PM, the primary Employee Health and Infection Control contact is Chantel Emery, Infection Control and Employee Health Nurse. Chantel can be reached by emailing Employee Health or calling her work number directly at (239) 315-6039.

On-Call Coverage

The Infection Control Officer (ICO) covers on-call hours.

Weekday On-call - is defined as before 8:30 AM and after 4:00 PM, Monday-Friday.

Weekend and Holiday On-call - Weekend and holiday coverage is defined as Friday at 4:00 PM to Monday at 8:30 AM, and any holiday. The Infection Control Officer may be identified by reviewing the Employee Health Calendar and/or the Incident Command Schedule.

Checking Email

Weekends and Holidays - The ICO will check emails three times daily, once between 7:30 AM and 8:00 AM, a second time between 2:30 PM – 3:00 PM, and lastly around 7:00 PM.

Weekdays - The ICO will check emails from 7:30 AM to 7:30 PM.

Out of Office Notice

The ICO will have their out of office notice on during call times. The notice will inform anyone emailing them, or the Employee Health email distribution list of who the ICO is and how reach them directly by calling their cell phone number. Non-emergent follow up will be completed by the Infection Control nurse during routine business hours. Emergent calls should be made to the cell phone number identified on the out of office notice.

Screening Form

Any time an individual selects yes to one of the questions on the daily health screening form, an email is sent to the employee health email distribution list. The ICO evaluates daily health screening forms that come to the employee health email distribution list when checking emails. On the weekend, the ICO is the primary person following up on screening forms. During weekdays, the ICO will determine, based on communications received if follow up can wait for the employee health nurse to start at 8:30 AM.

During routine business hours, the infection control nurse is the primary person following up on emails sent to the employee health email distribution list.

Employee Health Calendar

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|---------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------|---------------------------------------------------------------------------------------------------------|---------------------------------------------------------------|---------------------|---------------------|
| Chantel Emery ICO12 FIT Testing and PPD's by appointment | Chantel Emery ICO13 FLU SHOTS 6-10 AM —Multipurpose Rm FIT Testing and PPD's by appointment | Chantel Emery ICO14 FIT Testing and PPD's by appointment | Chantel Emery ICO15 FIT Testing and PPD's by appointment | Chantel Emery ICO16 FIT Testing and PPD's by appointment | Kerri Ervin ICO 17 | Kerri Ervin ICO 18 |
| Tina Gosling ICO 19 0830-1030 BLS Renew 1030-1230 BLS Renew 1300-1700 BLS New PPD and FIT Test by appointment | Tina Gosling ICO20 COVID Testing for all Employees requiring monthly testing PPD and FIT Testing by appointment | Tina Gosling ICO 21 PPD and Fit Testing by appointment | Tina Gosling ICO 22 1300-1500 BLS Renew 1500-1700 BLS Renew PPD and Fit Testing by appointment | Tina Gosling ICO 23 0830-1230 BLS New 1300-1700 BLS New | Tina Gosling ICO 24 | Tina Gosling ICO 25 |
| Rabon Moore ICO 26 PPD and FIT Test by appointment | Rabon Moore ICO 27 PPD and FIT Test by appointment | Rabon Moore ICO 28 PPD and FIT Test by appointment | Rabon Moore ICO 29 PPD and FIT Test by appointment | Rabon Moore ICO 30 PPD and FIT Test by appointment | Becca Garlan ICO 31 | Becca Garlan ICO 1 |

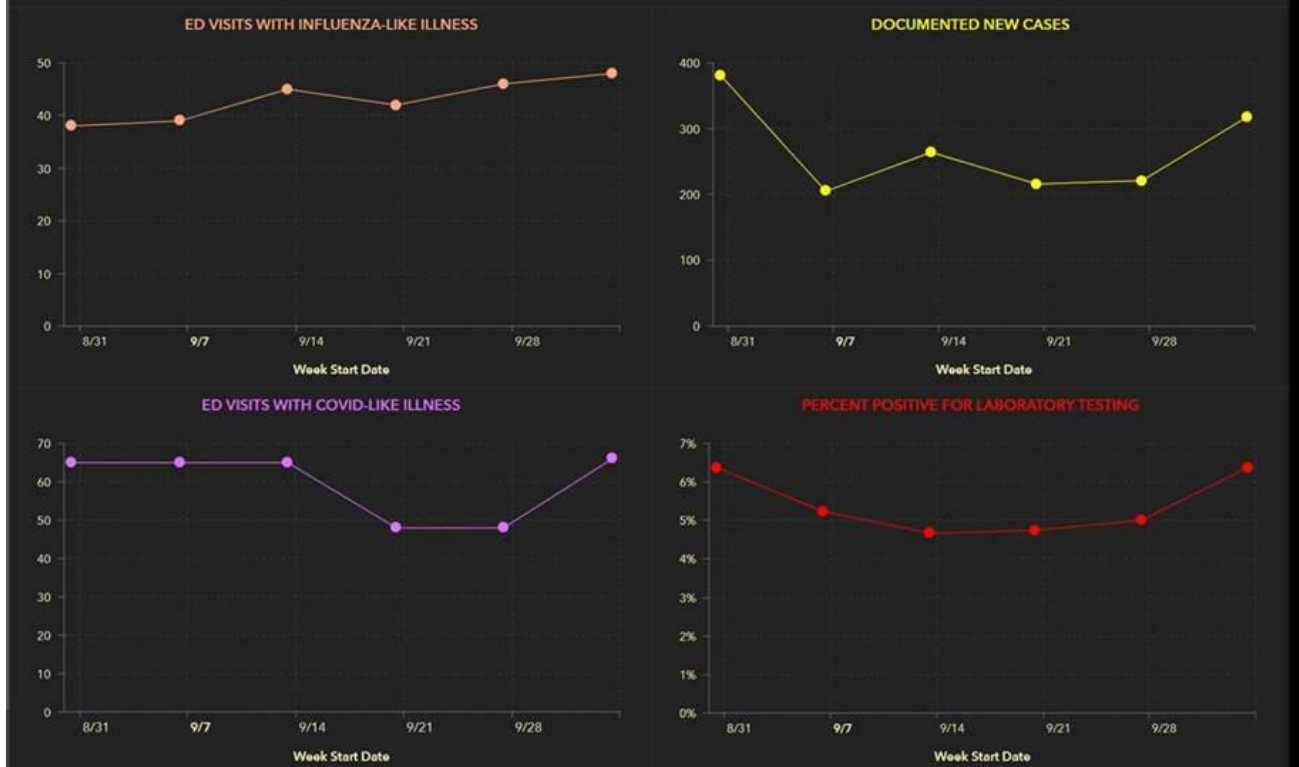
Lunch on Campus

Staff working on campus must request lunch with an email or phone call to Meghan Ahlbrandt (Smith Center) or Sue Aceto (Lyon Center) by 9 am daily to be included in the daily count. Standard or vegetarian options are available. Lunches are delivered to the Smith break room and Lyon Center lobby at 12:30 pm daily for your retrieval.

Those working onsite on Saturdays and Sundays should place orders with James Sager.

County Metrics

Use the drop-down menu on the top-right of the page to select a county.



To access previous EOP information and attachments, please visit our internal EOP website: <https://avowcares.org/internal-resources/>