

## **COVID-19 EOP all-staff update September 3, 2020**

### **The next COVID-19 on-site testing days for clinical and support staff**

Tuesday, September 8

6:00 AM – 10:00 AM

Wednesday, September 9

4:00 PM – 7:00 PM

Due to sun and environmental safety of the Advanced Medical staff, traffic will be routed the opposite direction during Avow COVID-19 testing. Please follow the signs as indicated to ensure safety in the parking lot.

### **Primary Employee Health Contact**

During the day, Monday – Friday 8:30 AM to 5:00 PM, the primary Employee Health and Infection Control contact is Chantel Emery, Infection Control and Employee Health Nurse. Chantel can be reached by emailing Employee Health or calling her work number directly at (239) 263-5168.

### **Call Coverage**

The Infection Control Officer (ICO) covers on-call hours.

Weekday On-call - is defined as before 8:30 AM and after 5:00 PM, Monday-Friday.

Weekend and Holiday On-call - Weekend and holiday coverage is defined as Friday at 5:00 PM to Monday at 8:30 AM, and any holiday. The Infection Control Officer may be identified by reviewing the Employee Health Calendar and/or the Incident Command Schedule.

### **Checking Email**

Weekends and Holidays - The ICO will check emails on the weekends and holidays three times daily, once between 7:30 AM and 8:00 AM, a second time around 2:30 PM – 3:00 PM, and lastly around 7:00 PM.

Weekdays - The ICO will check emails during weekdays around 7:30 AM and 7:30 PM.

### **Out of Office Notice**

The ICO will have their out of office notice on during call times. The notice will inform anyone emailing them, or the Employee Health email distribution list of who the ICO is and how reach them directly by calling their cell phone number. Non-emergent follow up will be completed by the Infection Control nurse during routine business hours. Emergent calls should be made to the cell phone number identified on the out of office notice.

**Screening Form**

Any time an individual selects yes to one of the questions on the Daily Health Screening Form, an email is sent to the Employee Health email distribution list. The ICO evaluates Daily Health Screening Forms that come to the Employee Health email distribution list when checking emails. On the weekend, the ICO is the primary person following up on screening forms. During weekdays, the ICO will determine, based on communications received if follow up can wait for the Employee Health Nurse to start at 8:30 am.

During routine business hours, the Infection Control Nurse is the primary person following up on emails sent to the Employee Health email distribution list.

**Education/Employee Health Calendar**

The following is an update of the next two weeks of the Education/Employee Health calendar. Please note fit testing and PPD times that Employee Health is available:

Tina Gosling ICO 7 Labor Day	Tina Gosling ICO 8 COVID Testing 0600-1000 Fit Test 0830-1030 PPD Plants 1030-1230	Tina Gosling ICO 9 COVID Testing 1600-1900 FIT Test 0900-1030 PPD Plants 1030-1230	Tina Gosling ICO 10 FIT Test 0900-1030 PPD Reads ONLY 1030-1230	Tina Gosling ICO 11 FIT Test 0900-1030 PPD Plants and Reads 1030-1230	Kerri Ervin ICO12	Kerri Ervin ICO13
Rabon Moore ICO 14 FIT Test 0900-1100 PPD Plants/Reads 1100-1230  BLS 1400-1630	Rabon Moore ICO15 Fit Test 0830-1030 PPD Plants 1030-1230  BLS 1400-1630	Rabon Moore ICO 16 FIT Test 0900-1030 PPD Plants/Reads 1030-1230	Rabon Moore ICO17 FIT Test 0900-1030 PPD Reads ONLY 1030-1230	Rabon Moore ICO18 FIT Test 0900-1030 PPD Plants and Reads 1030-1230  BLS 0900-1100	Tina Gosling ICO19	Tina Gosling ICO 20

**N95 Mask Decontamination**

In light of the pandemic and the ongoing shortage of certain PPE worldwide, Avow has partnered with Battelle to facilitate reuse of specified particulate masks used by health care workers and emergency responders. Battelle uses a FDA-approved vapor phase hydrogen peroxide process to decontaminate certain N95

masks. Beginning mid-week next week, if you wear a certain N95 mask, you will need to bring your used (contaminated) mask(s) in to be dropped off at a specified location for Battelle to decontaminate the masks. Once decontaminated, the mask(s) will be returned to Avow for you to pick up. **Specific instructions will be sent to all clinical staff early next week on this process and which masks this process applies to.**

### **Lunch on Campus**

Staff working on campus must request lunch with an email or phone call to Meghan Ahlbrandt (Smith Center) or Sue Aceto (Lyon Center) by 9 am daily to be included in the daily count. Standard or vegetarian options are available. Lunches are delivered to the Smith break room and Lyon Center lobby at 12:30 pm daily for your retrieval.

Those working onsite on Saturdays and Sundays should place orders with James Sager.