

### **Avow COVID Testing**

Covid Testing at Avow is available weekly. Staff seeing patients in any nursing home will need to be tested for COVID-19 **every 7 days**, or more frequently based on the current Federal and State requirements. Avow weekly testing will occur on Tuesdays from 6:00 AM to 10:00 AM. You will receive communication from your supervisor if your testing schedule has changed.

### **N95 Mask Decontamination**

As mentioned in the last EOP all-staff update, Avow has partnered with Battelle to facilitate reuse of specified N95 masks. **Please note that this likely applies to you if you wear a cone-style (round) mask, but please see the ATTACHED INSTRUCTIONS on which masks this is applicable to.** If this applies to you, please bring your used, contaminated N95 mask(s) to campus in a brown paper bag and drop it off in the Battelle collection bin. The Battelle collection bin is located in the Smith building in the hallway next to the old Kitchen (please enter through the back of the building in the double doors). Please follow the directions in the attachment for what to do when you get to the drop-off location. *Please also note that you will not be dropping off any masks that have any visible soiling or contamination or are damaged. Also, please note that at this time, you will not drop off masks that have been worn when working with a COVID-positive patient.*

Once you drop off your mask(s), the mask(s) will be returned to you in 1-2 weeks in a brown paper bag and you will be notified by email when the mask(s) are ready to be picked up. Please only get additional N95 masks that you need to get you through two weeks until your other mask(s) are decontaminated. Pick up locations will be in the Lyon Center Fountainview Room, the Smith building Care24 area, and in HHG.

If you have any questions, please reach out to Kirsten Elser or the Employee Health team at [employeehealth@avowcares.org](mailto:employeehealth@avowcares.org).

### **Flu Shots**

Avow is starting to receive its annual allotment of Influenza Vaccines. Flu shots will be offered to Avow staff by Employee Health on the following dates and times:

**Monday, October 5 from 7:00 AM – 12:00 PM**

**Tuesday, October 6 from 6:00 AM – 10:00 AM**

**Wednesday, October 7 from 1:00 PM – 5:00 PM**

Employee health will be set up in the multipurpose room. Shots will be offered on a walk-in, first-come, first-serve basis. If staff have an egg allergy, then they must contact Employee Health in advance to check on availability of an egg-free vaccine. Many symptoms of the flu are the same as those for Covid-19. This year, even more than ever, it is important to get your flu shot. Please be sure to see the Avov Influenza training assigned to you for the month of September in Relias and reach out to the employee health department with questions.

### **Primary Employee Health Contact -- PLEASE NOTE CHANGES IN HOURS**

During the day, Monday – Friday 7:30 AM to 4:00 PM, the primary Employee Health and Infection Control contact is Chantel Emery, Infection Control and Employee Health Nurse. Chantel can be reached by emailing Employee Health or calling her work number directly at (239) 263-5168.

### **Call Coverage**

The Infection Control Officer (ICO) covers on-call hours.

Weekday On-call - is defined as before 8:30 AM and after 4:00 PM, Monday-Friday.

Weekend and Holiday On-call - Weekend and holiday coverage is defined as Friday at 4:00 PM to Monday at 8:30 AM, and any holiday. The Infection Control Officer may be identified by reviewing the Employee Health Calendar and/or the Incident Command Schedule.

### **Checking Email**

Weekends and Holidays - The ICO will check emails on the weekends and holidays three times daily, once between 7:30 AM and 8:00 AM, a second time around 2:30 PM – 3:00 PM, and lastly around 7:00 PM.

Weekdays - The ICO will check emails during weekdays around 7:30 AM and 7:30 PM.

## **Out of Office Notice**

The ICO will have their out of office notice on during call times. The notice will inform anyone emailing them, or the Employee Health email distribution list of who the ICO is and how reach them directly by calling their cell phone number. Non-emergent follow up will be completed by the Infection Control nurse during routine business hours. Emergent calls should be made to the cell phone number identified on the out of office notice.

## **Screening Form**

Any time an individual selects yes to one of the questions on the daily health screening form, an email is sent to the employee health email distribution list. The ICO evaluates daily health screening forms that come to the employee health email distribution list when checking emails. On the weekend, the ICO is the primary person following up on screening forms. During weekdays, the ICO will determine, based on communications received if follow up can wait for the employee health nurse to start at 8:30 AM.

During routine business hours, the infection control nurse is the primary person following up on emails sent to the employee health email distribution list.

## **Employee Health Calendar**

<p>Rabon Moore ICO 14</p> <p>FIT Test 0900-1100 PPD Plants/Reads 1100-1230</p> <p>BLS 1400-1630</p>	<p>Rabon Moore ICO15</p> <p>Fit Test 0900-1030 PPD Plants 1030-1230 COVID Testing 0600-1000</p> <p>BLS 1400-1630</p>	<p>Rabon Moore ICO 16</p> <p>FIT Test 0900-1030 PPD Plants/Reads 1030-1230</p>	<p>Rabon Moore ICO17</p> <p>FIT Test 0900-1030 PPD Reads ONLY 1030-1230</p>	<p>Rabon Moore ICO18</p> <p>FIT Test 0900-1030 PPD Plants and Reads 1030-1230</p> <p>BLS 0900-1100</p>	<p>Tina Gosling ICO19</p>	<p>Tina Gosling ICO 20</p>
<p>Tina Gosling ICO 21</p> <p>FIT Test 0900-1100 PPD Plants/Reads 1100-1230</p>	<p>Rabon Moore AM Tina Gosling PM ICO 22</p> <p>Fit Test 0900-1030 PPD Plants 1030-1230</p> <p>COVID Testing 0600-1000</p>	<p>Tina Gosling ICO 23</p> <p>FIT Test 0900-1030 PPD Plants/Reads 1030-1230</p>	<p>Tina Gosling ICO 24</p> <p>FIT Test 0900-1030 PPD Reads ONLY 1030-1230</p>	<p>Tina Gosling ICO 25</p> <p>FIT Test 0900-1030 PPD Plants and Reads 1030-1230</p>	<p>Becca Gation ICO 26</p>	<p>Becca Gation ICO 27</p>

### **CleanCide Disinfectant Wipes**

Many staff have been issued CleanCide disinfectant wipes (in large white buckets). In order to disinfect surfaces or objects using these wipes, unfold the pre-moistened cloth and wipe item or surface that needs to be disinfected. All surfaces need to be wet thoroughly. **Leave wet for 5 minutes.** No rinsing or wiping is required unless the surface is used on direct food contact surfaces. If cleaning an object that is visibly contaminated with blood or body fluids, pre-clean the object first and then follow the directions above to disinfect the item. Make sure the cap is closed securely to keep wipes moistened. Dispose of used wipes in the trash and do not reuse wipes.

### **Lunch on Campus**

Staff working on campus must request lunch with an email or phone call to Meghan Ahlbrandt (Smith Center) or Sue Aceto (Lyon Center) by 9 am daily to be included in the daily count. Standard or vegetarian options are available. Lunches are delivered to the Smith break room and Lyon Center lobby at 12:30 pm daily for your retrieval.

Those working onsite on Saturdays and Sundays should place orders with James Sager.