

### Incident Command Team Week of August 23<sup>rd</sup>

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	
ROLE	23-Aug	24-Aug	25-Aug	26-Aug	27-Aug	28-Aug	
Incident Commander	Becca Gatian	Barb Bacigalupo	Barb Bacigalupo	Barb Bacigalupo	Barb Bacigalupo	Barb Bacigalupo	
Infection Control (Regular Hours)	Rabon Moore	Rabon Moore	Tina Gosling	Tina Gosling	Tina Gosling	Tina Gosling	
Liaison Officer	Barb Bacigalupo	Barb Bacigalupo	Dawn Koldeman	Dawn Koldeman	Dawn Koldeman	Dawn Koldeman	D
Logistics		Annalise Smith	Annalise Smith	Annalise Smith	Annalise Smith	Annalise Smith	

### Incident Command Team Week of August 30<sup>th</sup>

	Sunday	Monday
ROLE	30-Aug	31-Aug
Incident Commander	Phyllis Hall	Phyllis Hall
Infection Control (Regular Hours)	Rabon Moore	Rabon Moore
Liaison Officer	Barb Bacigalupo	Brad Gatian
Logistics		Annalise Smith

Tuesday	Wednesday	Thursday	Friday	Saturday
1-Sep	2-Sep	3-Sep	4-Sep	5-Sep
Phyllis Hall	Phyllis Hall	Phyllis Hall	Phyllis Hall	Annalise Smith

Rabon Moore	Rabon Moore	Rabon Moore	Rabon Moore	Tina Gosling
Dawn Kolderman	Dawn Kolderman	Dawn Kolderman	Dawn Kolderman	Dawn Kolderman
Annalise Smith	Annalise Smith	Annalise Smith	Annalise Smith	

### **International Travel**

Per guidance of the CDC, state and local health departments, international travel (except cruises) no longer requires a quarantine upon returning to Florida. The HHG screening tool has been changed to no longer restrict visitors who had traveled internationally. Also, the HCHB screening tools for patients have been updated as international travel is no longer part of the criteria for determining if a patient should be under investigation for COVID.

As a note, the screening tools will still include criteria on cruises and those who have returned from a cruise are still required to quarantine for 14 days.

### **Employee Health Calendar**

The Employee Health team has created a calendar to make it easier for you to know who is the Infection Control Officer (ICO), when Fit Testing is available for walk in testing through employee health, and dates of COVID testing and PPD planting/reading. The next two weeks in August are below.

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
<b>Rabon Moore ICO (H) 31</b> GO 0830-1230 FIT Test 1230-1330 BLS 1400-1630	<b>Rabon Moore ICO 1</b> FIT Test 0830-1030 PPD Plants 1030-1230 BLS 1400-1630	<b>Rabon Moore ICO 2</b> FIT Test 0915-1030 PPD Plant/Read 1030-1230	<b>Rabon Moore ICO 3</b> FIT Test 0830-1030 PPD Read 1030-1230	<b>Rabon Moore ICO 4</b> FIT Test 0830-1030 PPD Read 1030-1230 PPD Plants 1400-1600	<b>Tina Gosling ICO 5</b>	<b>Tina Gosling ICO 6</b>
<b>Tina Gosling ICO 7</b> FIT Test 0830-1030 PPD Plants and Reads 1030-1230	<b>Tina Gosling ICO 8</b> COVID Testing 0600-1000 Fit Test 0830-1030	<b>Tina Gosling ICO 9</b> COVID Testing 1600-1900	<b>Tina Gosling ICO 10</b>	<b>Tina Gosling ICO 11</b>	<b>Kerri Ervin ICO 12</b>	<b>Kerri Ervin ICO 13</b>

### **COVID-19 Testing on Campus for Clinical and Support Staff**

**Tuesday, September 8th**

**6:00 AM – 10:00 AM**

**Wednesday, September 9th**

**4:00 PM – 7:00 PM**

### **Fit Test Questionnaire**

Employee Health is in the process of sending out a N95 fit test questionnaire to clinical employees who may wear a N95 mask. **Please complete this form prior to coming in for fit testing but no later than August 31st.** Instructions are attached for how to access and complete the form.

**CLICK HERE: How to for N95 Fit Questionnaire**

### **OneBlood**

- If you donate blood, your donation will be tested for COVID antibodies for FREE.
- You can be tested for antibodies for FREE if you have had a previous POSITIVE COVID test, as well.
- You must be COVID-free and not have had any symptoms for 14 days.
- There are several locations in Lee County and Collier County, but you must make an appointment. Click here to find your closest location and make an appointment: <https://www.oneblood.org/lp/oneblood-covid-19.stml>.

### **Avow Enhanced Cleaning For Your Work Space**

Avow has enhanced cleaning throughout the Pandemic. The process is described in the flyer below.





## ENHANCED CLEANING

for your workspace

In response to the outbreak of the Covid-19 pandemic, Avow has implemented a new Enhanced Cleaning Policy to ensure a safe work environment for visitors and staff.

Staff working on site using offices, cubicles, desks, and other equipment or areas will disinfect surface areas in their work space at least daily at the end of the day and more frequently as needed. This includes, but is not limited to: light switches, chargers, desktops, monitors, phones, doors/drawers and cabinet handles, chair arms, keyboards, mouse/pad, earphones, writing utensils, office tools, etc.

### Cleaning individual work spaces

- Put on gloves
- Spray flat surfaces and chair with Maxima 256 spray
- Spray Maxima 256 onto a microfiber rag to wipe down keyboard, phone, mouse, and other non-sprayable areas
- Place microfiber rag into receptacle
- Remove gloves dispose into receptacle
- Wash or sanitize hands
- Allow surfaces to dry for at least 3 minutes - longer if needed
- Put on gloves
- Wipe area with a clean microfiber rag
- Place microfiber rag into receptacle
- Remove gloves dispose into receptacle
- Wash or sanitize hands



### **Lunch on Campus**

Staff working on campus must request lunch with an email or phone call to Meghan Ahlbrandt (Smith Center) or Sue Aceto (Lyon Center) by 9 am daily to be included in the daily count. Standard or vegetarian options are available. Lunches are delivered to the Smith break room and Lyon Center lobby at 12:30 pm daily for your retrieval. Those working onsite on Saturdays and Sundays should place orders with James Sager.

### **Masks in Collier County**

Please note that **Collier County Commissioners Adopt Emergency/Executive Order No. 202005 on July 21, 2020, Mandating Face Coverings in Some Public Settings.**

**This means that masks are mandated to be worn in most public settings.** To read more about the entire mandate of where and when masks are required to be worn in Collier County please visit <https://www.colliercountyfl.gov/home/showdocument?id=94197>.

### **Wear a Medical Mask on Campus**

Avow has required face coverings while at work for some time. We are now requiring all of our employees to wear at least a medical mask at work as opposed to hand made masks and face coverings. All employees have access to Avow provided medical masks and may pick them up at the following locations:

- Lyon Center front desk.
- Smith Building near the front desk or near the PPE closet.
- Staff at Hospice House will continue to wear N-95 masks as their role requires. Those who may wear a medical mask, may obtain them through leadership in the unit.
- Clinical staff may continue to pick up all Personal Protective Equipment (PPE) as they have previously.

## Health Metrics

Avow continues to monitor Health Metrics around Covid-19. Please consider that anyone you come in contact with may have COVID even if they are asymptomatic. Wear your mask, maintain greater than 6 feet whenever possible. If your role allows you to work from home, and with supervisor approval, please work from home. Limit time on campus to minimum necessary.



To access previous EOP information and attachments, please visit our internal EOP website: <https://avowcares.org/internal-resources/>